# Meetings and More



FORM

56, Institutional Area, Sector 44,Gurugram, Haryana

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Gurugram - 122003

Phone: 91 – 7022542056

Email: [wcn25@meetingsnmore.com](mailto:wcn25@meetingsnmore.com)

**TEMPORARY STAFF BOOKING FORM**

*PLEASE TYPE/WRITE IN BLOCK LETTERS*

|  |  |  |  |
| --- | --- | --- | --- |
| **Company Name:** |  |  | **Booth No:** |
| **Address:** |  |  |  |
| **Tel:** | **Fax:** |  | **Email:** |
| **Authorized by (Signature):** |  |  | **Date:** |

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# TEMPORARY STAFF REQUIREMENTS

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No. Of People**  **Required** | **DATES** | **TIME** | **Total**  **Hours** | **Rate Per**  **Hours** | **Price**  **(US$)** |
|  | **6th Feb, Thursday** | **8:00 From 18:00** | **10** | **NA** | **USD 60 / INR 4980** |
|  | **7th Feb, Friday** | **8:00 From 18:00** | **10** | **NA** | **USD 60 / INR 4980** |
|  | **8th Feb, Saturday** | **8:00 From 18:00** | **10** | **NA** | **USD 60 / INR 4980** |
|  | **9th Feb, Sunday** | **8:00 From 18:00** | **10** | **NA** | **USD 60 / 4980** |
| **NET TOTAL (USD/INR)** | | | | |
| **GST 18%** | | | | |
| **GRAND TOTAL (USD/INR)** | | | | |

**Note –**

**BILLING INFORMATION**

|  |  |
| --- | --- |
| **BILLING INFORMATION** | |
| **Company’s registered name** |  |
| **Company’s GST number** |  |
| **Address** |  |
| **Zip code** |  |
| **Country** |  |
| **Po Number** |  |
| **Other remarks for invoicing and payments** |  |

Services will not be provided until payment has been received. Payment should be in favor of “INDIA FOR YOU HOLIDAYS PVT LTD”

**If the order is placed after 27.01.2025 then the company will pay an additional Surcharge of 30%.**

**For USD Transfers:**

Swift Code: HDFCINBBDEL

Name of Account: INDIA FOR YOU HOLIDAYS PVT. LTD.

Bank name: HDFC Bank Ltd.

Account No: 02802090000062

Branch: HDFC Bank Ltd, First India Place, M.G. Road, Gurgaon, Haryana

**For Transfers within India**

Name of Account: INDIA FOR YOU HOLIDAYS PVT. LTD.

Account No : 02802090000062

IFSC Code: HDFC0000280

Branch: HDFC Bank Ltd, First India Place, M.G. Road, Gurgaon, Haryana



\*Please mail us a copy of your payment slip for confirmation.

1. If payment is drawn in a foreign currency, please include any potential bank commissions in the transfer amount. If the final amount received is less than amount invoiced due to exchange rate variances or charges levied by the transferring bank, you will be responsible for clearing the balance amount ahead of receiving requested services.

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1. Late Orders received after the deadline – **27.01.2025** will be provided subject to availability, will be subject to a 30% surcharge and 50% surcharge for onsite orders. Priority will be given to advance orders.
2. 30% cancellation fees will be imposed for cancellation of confirmed order. There will be no refund for cancellation during show days.
3. All materials to be available subject to availability and first come first served basis.
4. Applicable Government Service Taxes (GST @ 18%) are extra.